

# Aylesford Parish Council

## Policy & Resources Committee

### Minutes of the Meeting held on Tuesday 3<sup>rd</sup> February 2026 in the Aylesford Parish Council Offices, Aylesford

**Present:** Councillor Mrs Gadd (Chair) and Councillors, Miss Anderson, Balcombe, Mrs Eves, Fuller, Netzel, Rillie, Sharp, Smith, Sullivan and Mrs Waters.

Melanie Randall (Clerk of the Council)

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#### 1. Apologies for Absence

Apologies for Absence from Councillors Mrs Birkbeck, Chapman, Ludlow, Ms Oyewusi and Shelley, were received, and the reasons for absence agreed.

#### 2. Declarations of Interest

There were no declarations of interest additional to those contained in the Register of Members Interests.

#### 3. Minutes of the last meeting held on 6 January 2026

It was **Agreed** that the Minutes from the meeting held on 6 January 2026 be approved as a correct record and be signed, subject to the addition of Councillor Gledhill to the list of those present.

#### 4. Any Matters Arising from the last Minutes

There were no matters arising.

#### 5. Accounts for Payment

The Council considered the Payment Schedule attached to the Agenda and Councillor Balcombe proposed and Councillor Miss Anderson seconded and it was **Resolved** that 20 payments totalling £15,527.70 be made.

#### 6. Finance Advisory Sub Committee

It was **Agreed** to note the minutes of the meeting held on 6 January 2026.

## **7. KALC and TMBC Parish Partnership Panel Meetings**

It was Agreed to note the Notes from the meeting held on 15<sup>th</sup> January 2026.

**Noted**

## **8. Council Vacancies**

The current vacancies where the Parish Council can co-opt are  
Aylesford South – 2

**Noted**

## **9. Request received from UK Power Networks**

The Clerk reported that UK Power Networks has requested to relocate its substation at Old Bridge Gardens from its current position behind a resident's property to Parish Council land by way of an easement. The request follows concerns raised by the resident that the substation's proximity to the property presents a potential fire risk.

It was **Resolved** that permission be granted, subject to UK Power Networks meeting the Parish Council's legal costs.

The Clerk will inform the Councils solicitor and UK Power Networks accordingly.

**Closed**

## **10. Health and Safety Review**

The Chair referred to the recent Health and Safety review undertaken by an external company. She reported that Councillor Sharp had met with the Clerk to begin working through the recommended actions. While no urgent issues were identified, the review represents a substantial body of work and it was noted that the Clerk does not currently have the capacity to progress it alone.

Following discussion, it was **Agreed** that the Clerk contact neighbouring Parish Councils who are undertaking similar work to explore opportunities for joint working, including the potential engagement of a professional to assist with preparing the required documentation.

## **11. Any Other Correspondence**

The Chair reported that the office had received a letter from a resident volunteering with the Breast Cancer Support Group at Maidstone Hospital, which had been circulated to members prior to the meeting. The letter advised that the Saturday support group, which has operated for approximately 40 years, is due to close in two months as the Trust no longer wishes to fund nurse attendance. The group is seeking support to demonstrate that the service is valued and needed.

It was **Agreed** that the Clerk forward the correspondence to the local MP, Helen Grant, for her consideration.

## **12. Duration of Meeting**

7:43pm to 8:14pm